

Statement of Fees

Current as at 1 September 2015.

Fee for Service - Fee for service rates apply to those students who are not eligible for a government subsidised training place.

Government Subsidised Training

To be eligible for a government subsidised training place you must be an Australian citizen or permanent resident, or a New Zealand citizen and must be undertaking a higher level course than that already held or be under 20 years of age as at 1 January 2015.

Students who are eligible for a government subsidised training place under the Victorian Training Guarantee may be eligible to enrol in and commence a maximum of two government subsidised courses in 2015. Eligibility for a government subsidised training place under the Victorian Training Guarantee will be assessed by NWT during the enrolment process.

Concession Rates for Government Subsidised Training

Concession rates may be applicable for eligible government subsidised students who:

- Hold a current Commonwealth Health Care Card, Pensioner Concession Card or Veteran's Gold Card; or
- Self-identify as being of Aboriginal or Torres Strait Islander descent; or
- Have been referred to training under the *Single and Teenage Parents Training Initiative* (Certificates II to IV only).

Concession rates apply to Certificate IV level courses and below. Full fee waivers may apply to eligible individuals. Information is provided on request.

| Course Code | Course Title | Approx. number of enrolled hours per course | Delivery Mode W.P./CL | 2015 Fee for Service | 2015 SVTS Fee rate per enrolled hour | 2015 Government Subsidised Student Fees* From 1 July 2015 | | Book and/or Materials Fee (incl. GST) |
|-------------|---|---|-----------------------|----------------------|--------------------------------------|--|----------------|---------------------------------------|
| | | | | | | Non-Concession Fee | Concession Fee | |
| BSB20115 | Certificate II in Business | 410 | W.P.& CL | \$3,250.00 | \$1.50 | \$350.00 | \$70.00 | \$180.00 |
| BSB30415 | Certificate III in Business Administration | 550 | W.P.& CL | \$3,350.00 | \$1.50 | \$350.00 | \$70.00 | \$200.00 |
| BSB40315 | Certificate IV in Customer Engagement | 680 | W.P.& CL | \$3,850.00 | \$3.00 | \$400.00 | \$80.00 | \$250.00 |
| BSB40515 | Certificate IV in Business Administration | 320 | W.P.& CL | \$4,000.00 | \$2.10 | \$550.00 | \$110.00 | \$250.00 |
| BSB42015 | Certificate IV in Leadership and Management | 490 | W.P.& CL | \$3,850.00 | \$5.00 | \$400.00 | \$80.00 | \$250.00 |
| BSB51107 | Diploma of Management | 510 | W.P.& CL | \$4,250.00 | \$1.50 | \$450.00 | \$90.00 | \$350.00 |
| FDF20510 | Certificate II in Retail Baking Assistance | 540 | W.P.& CL | \$3,250.00 | \$8.00 | \$350.00 | \$70.00 | \$200 |
| FDF30710 | Certificate III in Retail Bakery (Combined) | 1010 | W.P.& CL | \$3,750.00 | \$10.50 | \$375.00 | \$75.00 | \$250 |

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|-------------|---|---|-----------------------|----------------------|--------------------------------------|--|----------------|---------------------------------------|
| | | | | | | Non-Concession Fee | Concession Fee | |
| HLT21212 | Certificate II in Health Support Services | 305 | W.P.& CL | \$3,250.00 | \$7.00 | \$350.00 | \$70.00 | \$180.00 |
| HLT32812 | Certificate III in Health Support Services | 345 | W.P.& CL | \$3,350.00 | \$7.00 | \$350.00 | \$70.00 | \$200.00 |
| SIR10112 | Certificate I in Retail Services | 155 | W.P.& CL | \$3,150.00 | \$1.50 | \$350.00 | \$70.00 | \$170.00 |
| SIR20212 | Certificate II in Retail Services | 405 | W.P.& CL | \$3,250.00 | \$1.50 | \$350.00 | \$70.00 | \$180.00 |
| ** SIR30312 | ** Certificate III in Retail Supervision | 350 | W.P.& CL | \$3,350.00 | \$4.00 | \$350.00 | \$70.00 | \$200.00 |
| SIR30212 | Certificate III in Retail Operations | 405 | W.P.& CL | \$3,350.00 | \$1.50 | \$350.00 | \$70.00 | \$180.00 |
| SIR40212 | Certificate IV in Retail Management | 465 | W.P.& CL | \$3,500.00 | \$4.00 | \$375.00 | \$75.00 | \$250.00 |
| SIT20213 | Certificate II in Hospitality | 325 | W.P.& CL | \$3,250.00 | \$1.50 | \$350.00 | \$70.00 | \$200.00 |
| SIT30713 | Certificate III in Hospitality | 552 | W.P.& CL | \$3,350.00 | \$1.50 | \$350.00 | \$70.00 | \$200.00 |
| SIT30813 | Certificate III in Hospitality (Commercial Cookery) | 899 | W.P.& CL | \$3,500.00 | \$11.00 | \$350.00 | \$70.00 | \$300 |
| SIT40313 | Certificate IV in Hospitality | 943 | W.P.& CL | \$4,000.00 | \$3.00 | \$550.00 | \$110.00 | \$250.00 |
| TLI11210 | Certificate I in Warehousing Operations | 230 | W.P.& CL | \$3,150.00 | \$5.00 | \$350.00 | \$70.00 | \$170.00 |
| TLI21610 | Certificate II in Warehousing Operations | 943 | W.P.& CL | \$3,250.00 | \$3.50 | \$350.00 | \$70.00 | \$180.00 |
| TLI31610 | Certificate III in Warehousing Operations | 820 | W.P.& CL | \$3,500.00 | \$3.50 | \$350.00 | \$70.00 | \$200.00 |
| TLI41810 | Certificate IV in Warehousing Operations | 840 | W.P.& CL | \$4,000.00 | \$3.50 | \$400.00 | \$80.00 | \$250.00 |

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Notes:

* The student tuition fees as published are subject to change given individual circumstances at enrolment

** Application pending

Course Materials

Retained course items materials fees are for items provided to you, which are bought or leased and become your property after the course is finished. They attract GST. Materials fees are charged per course and cover materials used in the course plus some items that you are issued and keep after the course.

Book Fees

Book fees are listed in the table above and are payable prior to the commencement of training. Students may purchase their own resources providing those resources are identical to those listed in the book list for each qualification.

Uniform Fees

Additional Uniform kit fee Commercial Cookery (non traineeship) \$78.50

Additional Uniform kit fee Bakery (non traineeship) \$65.75

Knife set (optional) \$225

Student Fees

Fees are calculated for each student independently based on a number of factors including eligibility for government subsidised training, nominal hours enrolled, RPL/credit transfer hours, previous fees paid and eligibility for concessions. Total fees due prior to the commencement of training will not exceed \$1,000.00 for individual enrolments. Where total fees exceed \$1,000.00, fees will be payable in instalments as per a Training Program Agreement. Each instalment will not exceed \$1,500.00. Fees quoted are applicable for training services provided in the current calendar year – further fees will be payable for training services scheduled to continue into future calendar years and these will be levied in accordance with relevant guidelines (if applicable). Student fees are subject to change given individual circumstances at enrolment.

Concession fees are calculated at 20% of the Non-Concession Fee

Fees for Recognition of Prior Learning, Credit Transfer and National Recognition

If you wish to apply for Recognition of Prior Learning (RPL), tuition fees payable will be 60% (of the unit price). No fees are payable for a unit where a Credit Transfer or National Recognition is granted.

Additional Fees

Additional fees that may be charged by NWT include:

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|--|----------------------------------|
| Additional copies of Certificates/Statements of Attainment | \$12.00 per certificate |
| Re-assessment fee (FFS only) | \$75.00 per unit |
| Replacement books/resources | Cost recovery only |
| Session cancellation fee/non-attendance fee (less than 72 hours' notice) | \$150.00 per student per session |

Refunds

- A full refund of student fees paid if a student withdraws prior to the commencement of training.
- Student fees are non-refundable after the commencement of training.
- Student fees are non-refundable once they become due as per each individual invoice and/or Training Program Agreement or once training has been provided (whichever comes first).

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- Book fees and all other non-tuition fees are non-refundable.
- Refunds will also be paid in the following circumstances:
 - i. A full refund of student fees paid and all other fees paid will be refunded if a course is cancelled by NWT prior to a student's commencement
 - ii. A pro-rata refund of student fees paid will be paid in the unlikely event of NWT's closure or a mid-course cancellation. This will be calculated based on the proportion of training not provided or scheduled. (In these circumstances, refunds will not be paid for students who have missed scheduled training sessions or where the cancellation date is after the final proposed assessment date.)
- NWT intends to be fair and reasonable in the application of refunds and may apply additional discretionary refunds in exceptional circumstances.
- To apply for a refund, students and/or employers should submit a request in writing to NWT within 14 days of a student's withdrawal.

Training programs are delivered with Victorian and Commonwealth Government funding. Please speak to your NWT representative to discuss eligibility and the different funding sources that may be available. People with a disability and those with specific cultural or learning requirements are encouraged to apply for all NWT Training Programs.